**DATE:** Wednesday 25 June. 2025

**TIME:** 19.00 hrs

**LOCATION:** West Tanfield Village Hall

**PRESENT:** Councillors Mark Hilton (Chair), Peter Hull and Judi Horner.

**IN ATTENDANCE:** Alison E Carter (Clerk)

**PRESENT:** North Yorkshire Council Councillor David Webster, Richard Clark, West Tanfield Cricket Club, Jayne Wood

and Chris Mason, Nosterfield Neighbours.

1. **WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**

Councillor Hilton welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

There were no declarations of interest or request for dispensation.

1. **PUBLIC QUESTIONS OR STATEMENTS – See below.**
2. **APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**

Apologies received from Parish Councillor Anthony Mainprize and Geoff Longley.

1. **MINUTES OF PREVIOUS MEETING –** The minutes of the meetings held on 30 April, and 28 May, 2025, plus, the

minutes from the Annual Parish Council Meeting were approved and signed by the Chairman.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS**
   1. Community Infrastructure Levy (CIL) – Application forms sent to the Pétanque Club and the Women’s Institute.

Application received from Tanfield Parish Council for the replacement of Defibrillator Pads – The request was for the sum of £184, to replace the defiribulator pads in all three defiribulator machines in the Parish. This was agreed by the Parish Councillors.

Application received from Nosterfield Neighbours for a Christmas tree lights and batteries/BBQ/3rd Party Insurance, the CIL Application was for the sum of £400. Representatives from the Nosterfield Neighbours attended the meeting and a discussion took place with regards to the application. The Parish Councillors advised that CIL funds could not be used for the purchase of food and drink. Further information/details were required re the insurance. If information could be emailed to the Parish Clerk re the insurance i.e. dates the insurance was required for and what would the insurance cover i.e. a social event on the village green/insurance cover for the placing of a Christmas tree on the village green/the tree location and dates on site etc the Parish Council would see if the Parish Council Insurance could cover this. The Parish Council have deferred the decision re allocating CIL funds to a later meeting.

Application received from West Tanfield Cricket Club for funding towards a new club house. At the Parish Council Meeting the Cricket Club was represented, a brief history of the club was given, along with a breakdown of members and retired members, living in the Parish. It was outlined the club is a social place for members families, locals, and retired members, all who support the club. The club has also just started training sessions for the 5- to 8-year-olds. The application was for £5000; the Parish Council have deferred the decision to a later meeting.

* 1. Rural Housing Needs Survey – The survey and letters have been distributed in the Parish and are due to be returned

by 25 July, 2025. The results will be collated and a report written, possibly with a draft to be shared with the Parish Council by mid-August. The Rural Housing Needs Officers will be invited to the August or September meeting of the Parish Council, once the report is completed.

The Rural Housing Needs Officer emailed the details with regards to the existing numbers of Broadacres properties in

the Parish as well as the number of active housing applications on the North Yorkshire Home Choice housing register. Plus

details of holiday homes in the Parish. This has been shared with the Parish Councillors.

6.3 Vehicle Activated Speed Camera – The Parish Clerk agreed to discuss with North Yorkshire Council the possibility

of installing the third post, for the vehicle activated speed camera, in West Tanfield. Originally the post was to be

located near the Village Farm, Main Street, West Tanfield, prior to the development work being carried out. (The

site may no longer be suitable). The Parish Clerk outlined the funding for the post, plus facilities to host the camera

would be required from the CIL funds and is not currently ring fenced.

1. **APPOINTMENT OF VICE CHAIR FOR THE PARISH COUNCIL –** Peter Hull has been appointed Vice Chair,

till May 2026.

1. **VILLAGE BENCH THORNBOROUGH –** To note the bench needs varnishing/tidying up. The Parish Clerk has asked the

Parish Caretaker to treat the bench.

1. **FINANCIALS**
   1. The Parish Council approved the bank balance at 31 May, 2025.

|  |  |  |
| --- | --- | --- |
| **Bank Balances as at 31/05/2025** | | |
| NatWest Current a/c - \*\*\*\*4884 |  | £9,214.73 |
| NatWest Business Reserve a/c - \*\*\*\*2668 | | £7995.85 |
| **TOTAL** | | **£17,210.58** |
|  | | |
| **Payments to be approved and recorded:** | | |
| *Payee* | *Details* |  |
| AECarter | Clerks Wages April | £302.06 |
| AECarter | Clerks Expenses April | £70.87 |
| HMRC | PAYE April | £75.40 |
| Hambleton Community Action | Internal Audit | £225.00 |
| Stainton Construction | Grass Cutting Two | £384.00 |
| AECarter | Clerks Wages May | £279.65 |
| AECarter | Clerks Expenses May | £75.80 |
| HMRC | PAYE May | £70.00 |
| Stainton Construction | Grass Cutting Three | £384.00 |
| SLCC Membership | Annual Membership | £80.00 |
| ICO | Annual Membership | £52.00 |
| Zurich | Annual Insurance | £382.94 |
| West Tanfield Memorial Hall | VE 80 Day Celebrations | £300.00 |
| YLCA | Annual Membership | £337.00 |
| **TOTAL** |  | **£3,018.65** |
|  |  |  |
| **Receipts to be recorded:** |  |  |
| *Received From* | *Details* |  |
| North Yorkshire Council | Precept | £4,515.00 |
| HMRC | Tax Refund | £2,144.70 |
| **TOTAL** |  | **£6,659.70** |

* 1. No payments were made or monies received prior to or at this meeting.

1. **PLANNING AND DEVELOPMENT**
   1. To consider any applications and agree responses to the consultations being carried out by the planning authority:

No planning applications received.

10.2 The following updates and decisions on applications, appeals and enforcement investigations received since the last

Meeting: Planning Application ZB25/00799/MPN – proposed change of use of agricultural building to a flexible

commercial use. Chapel Hill Farm, Thornborough, North Yorkshire – Prior approval not required.

1. **CORRESPONDENCE –** The Parish Clerk reported on the items received, as previously circulated to the Chair and

Councillors. Correspondence received in early June, 2025, included: From the Yorkshire Local Councils Association

the White Rose Bulletin and the Training Programme as well as details of the YLCA Hambleton Branch Meeting on

25 June, 2025. The Bedale and Community Forum agenda for the next meeting on 17 July and the previous meeting

minutes. The consultation by Police, Fire and Crime Commissioner re violence and Community Safety in York

and North Yorkshire.

1. **NEXT MEETINGS -** The next Parish Council Meetings: Wednesday 23 July, 2025 Planning Meeting and Wednesday

27 August, 2025 Ordinary Parish Council Meeting, to be held at West Tanfield, Village Hall.

1. **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Meeting closed at 19:45 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED: (Chairman)**

**DATE: …………………………………………………………………….**